HIE Usage Dashboard Introduction

- The HIE Usage Dashboard is a tool available to authorized users who have access to the HealtheConnections portal.
- Reports will include organization demographic information, consent information, user information, unique patient count accesses, and results delivery.
- Reports can be exported from the portal in Excel format and manipulated as needed.
Accessing HealtheConnections

- Access myConnections portal via any web browser
- Click “myConnections Login” to enter your username and password
Logging In

- Enter your username and password
- Click “Log in”
- If you forgot your password, click the link to reset it
• HIE Usage Dashboard is available by clicking on the HIE Usage Dashboard badge after the login screen.
Viewing HIE Usage Dashboard

• The HIE Usage Dashboard will display a list of available reports and your organization’s demographics

• On the right, filters are available for users to select the various organizations that they are affiliated with for reporting purposes

• You can select a different organization by changing the filters and clicking “Apply”
Viewing Dashboard Reports

• Reports can be viewed by using the scroll bar on the far right.

• CSV export allows you to save the reports to Excel and manipulate data as needed.
HIE Usage Dashboard – Consent Reports

- After viewing demographic reports, additional reports are available by scrolling down.
- The monthly consent report shows the number of patient consent values.
- The most recent 6 months of consent information (Yes, No, and Emergency Only) will be displayed.
The next report is a breakdown of authorized users within an organization and usage of HealtheConnections services.

CSV reports will generate a list of all staff members who have access.
HIE Usage Dashboard – Data Accessed

- The next report will display what sections of a patient record were accessed by authorized users within an organization.
- The line graph can be manipulated to display clinical items highlighted within the legend on the right.
This is a monthly report showing the number of unique patient records that have been accessed by authorized users at the organization.
HIE Usage Dashboard – Results Delivery

• This is a monthly report showing volume, document type, and contributing source of data received by HealtheConnections and delivered into the organization’s EHR

• The line graph can be manipulated to display data sources highlighted within the legend on the right
Logging Out

• Once you have reviewed a report and need to review another, scroll down to view another report

• Once your review is complete, you can exit HealtheConnections by clicking on “Sign Out” in the top right corner
Important Information

HealtheConnections Support:
- Email: support@healtheconnections.org
- Direct email: support@hiemail.healtheconnections.org
- Phone: 315-671-2241 ext. 5

Training Materials:
- Additional materials and forms are available on our webpage www.healtheconnections.org

myConnections:
- On the myConnections login page, you can use “Forgot Password” for quick and easy password resets
Thank you!