SDOH WORKGROUP MEETING MINUTES

Friday, July 13, 2018

1:00 pm – 2:00 pm

Attendees:

Hisieni Sacasa, HealthlinkNY	Tara Fitzpatrick, Dutchess County
Joan Chaya, Montefiore Hudson Valley Collaborative	Barbara Ilardi, Putnam County DOH
Jasmine Cruz, Montefiore Hudson Valley Collaborative	Cheryl Hunter Grant, LHVPN
Susanne Callahan, Institute for Family Health	Rachel Romaine, HealthlinkNY
Renita Malone, HealthlinkNY	

I. Welcome & Introductions

Hisieni Sacasa welcomed the group, introductions were made and the meeting commenced at approximately 1:05 pm.

II. Approval of Minutes

The Meeting Minutes of June 8, 2018 were previously submitted to the group and were approved.

III. Items
   #### a. Rockland Blueprint Update

Hisieni then updated the group on the upcoming Rockland Blueprint Event. She stated that event is scheduled July 25th and we will be following the same agenda as previous events. Dr. Martine Hackett will present in the morning and Dr. Kenya Beard will present in the afternoon. Additionally, Kevin McKay of Rockland County Department of Health will present on the local health disparities in the county. Joan Chaya and Jasmine Cruz of Montefiore have agreed to be the Master of Ceremony for the day and we master of ceremonies for the day and we are very grateful.

We have also added new items to this event – Community Assets and End of Day Facilitation. These could prove to be helpful in getting the participants involved and thinking about how they may bring change to their organization after the event and what can be used to improve their services in the community.

b. **Bootcamp Update**

Next, Hisieni discussed the Bootcamp. She explained that when we last left off the group thought that the five days proposed for the Bootcamp by Erika Bernabei was too long to complete consecutively. Hisieni has spoken with Erika and she has revised the proposal to suggest two 2-day segments.

The Blueprint Bootcamp which would be aimed at the administrators of three to four organizations. This boot camp would be facilitated by Erika Bernabei along with others and the revised curriculum was presented:

- Four Day Session
- Day 1 & 2 Introduction, Groundwater Analysis of Institutional and Structural Racism, and Results for Racial Equity
- Month Break
- Day 3 & 4 Content Session, Results for Racial Equity Implementation, and Action Commitments

Hisieni also proposed presenting to the group six months after the Boot Camp as an option to defray organizational cost.

The group then stated that formal CEU certification could provide attendees with necessary documentation after attending the boot camp with regards to health disparities around the prevention agenda. Hisieni will research and get back to the group, but regarding accreditation, this will probably have to occur later than expected.

c. **Roadmap**

The next item discussed on the agenda was the Roadmap. The roadmap is being created to lead people to resources on line that will help them bring things back to the organization after attending the Blueprint.

Hisieni stated that the roadmap can be posted on the new Community Network website once it has been completed. A possible design for the website was shared with the group.

Hisieni explained that the idea is to look at the roadmap and click on the step in the roadmap you are in and it will explain the resources available. The roadmap would be recommended to the Blueprint attendees as a resource after the event.

Group thought the draft was a great jumping off point and provided some feedback:

- Like the three key areas
- Make sure that any of the resources we share at the Blueprints are added to the new website
- A feature that tracks the number of hits received on the website would be good
- Forwarding an email blast to all attendees as a follow up after Blueprint

IV.   Announcements

There were no announcements made by the group.

V.   Adjourn

The meeting wrapped up was adjourned at approximately 1:45 pm.

Next Meeting:

August 10, 2018 – 1:00 pm