

## STEERING COMMITTEE MEETING MINUTES

Friday, November 30, 2018

2:00 pm – 4:00 pm

### Attendees:

Hisieni Sacasa, HealthlinkNY	Renita Malone, HealthlinkNY
Jaime Mathew, HealthlinkNY	Deb Maietta, HealthlinkNY
Irma Arce, HealthlinkNY	Phillip Ginter, HealthlinkNY
Diane Labenski, HealthlinkNY	Tara Fitzpatrick, Dutchess County Dept. of Behavioral & Community Health
Barbara Ilardi, Putnam County Department of Health	Lillian Jimenez, WMC PPS
Cheryl Hunter Grant, Lower Hudson Valley Perinatal Network	Jackie Lawler, Orange County Department of Health
Rob Wingate, Catskill Hudson Area Health Education Center	

### I. Welcome & Introductions

Phillip Ginter welcomed the group, introductions were made, and the meeting commenced at approximately 2:05 pm.

### II. Staff Updates

The first on the agenda was the Staff Updates. Phill updated on staff and relayed that Debra Maietta has assumed Victoria Reid's role and is now the Director of Community and Population Health Improvement. Phil explained that Deb has been with HealthlinkNY on the HIE side for over two years and some may have already working with Deb in that role where she headed up the Training Department. Deb can be reached via email ([Dmaietta@healthlinkny.com](mailto:Dmaietta@healthlinkny.com)) or by phoning our Hopewell Junction office.

Additionally, we regret to report that Rachel Romaine, who has been out on long term leave, has decided that she will not be returning to HealthlinkNY. Rachel will be missed, and we are hoping to continue working with Rachel in some capacity of mental health in the near future.

Phill also announced that Hisieni Sacasa will be transitioning into a new role as Population Health Analyst where she is hoping to leverage data and analytics and to bring some meaning

to our data. We have also added another Population Health Coordinator – Jaime Mathew and she will be working with Hisieni as Hisieni transitions into her new role.

Additionally, we have hired Diane Labenski as the new LIFT Contract Coordinator. Diane will be our point person working with all of the subcontractor on the LIFT grant.

Our final addition to the team will be Stephanie Parenti in the Population Health Coordinator role who will be starting around December 12.

### III. Old Business

#### a. Workgroup Updates

The next item discussed was the updating the Committee on the workgroups.

##### i. Social Determinants of Health

Hisieni then updated the group on the Social Determinants of Health Workgroup:

We have conducted three (3) Blueprint for Health Equity events in 2018:

- Dutchess County – May 31, 2018 @ Dutchess Community College, Poughkeepsie, NY
- Rockland County – July 25, 2018 @ Rockland County Fire Training Center, Pomona, NY
- Ulster County – October 26, 2018 @ Department of Social Services in Kingston, NY

HealthlinkNY is now an approved provider of continuing education for licensed social workers through the New York State Department of Education. Licensed social workers attending our Blueprint events will now be eligible to receive five (5) Continuing Education credits.

This workgroup will also be hosting a Bootcamp which is a racial equity and health workshop focusing on leadership from organizations that have attended the Blueprint events.

##### ii. Workplace Wellness

Renita gave the update on the Workplace Wellness Workgroup: We have hosted four (4) Workplace Wellness Summits this year (Orange, Rockland, Westchester and Dutchess). Our most recent event was held at the Family Partnership Center in Poughkeepsie, NY on October 23<sup>rd</sup>. We had approximately 50 attendees and 18 vendors representing wellness resources for worksites.

The first wellness medaling ceremony was hosted in Orange County in November as part of the Chamber of Commerce Breakfast where approximately 30 companies were recognized for the work they've

performed in workplace wellness. Additionally, the workgroup is performing outreach with attendees interested in bringing free resources into their worksites where we will be medaling those that bring resources into their worksites for Rockland, Westchester, Sullivan and Dutchess.

iii. Behavioral Health

Phill mentioned that this is the workgroup that we presently have a gap in as a result of Rachel and Victoria's departure. We will be filling this gap with the new Population Health Coordinator and getting staff trained in MHFA as well as utilizing Rachel to fulfill trainings in the interim. Renita then reported out that this Workgroup has performed the following MHFA trainings in 2018:

- RECAP – June 5 & 12, 2018
- WMC / HealthAlliance Hospital – August 8 & 14, 2018
- RECAP – August 21 & 22, 2018
- RECAP – August 23 & 24, 2018
- WMC / HealthAlliance Hospital – August 28 & 29, 2018
- NYS Bridge Authority – October 9 & 10, 2018

iv. Local Health Department PA Collaborative

Next Hisieni reported that the Local Health Department Collaborative is presently working together on a Regional Community Health Assessment that will be completed by 2019. The group is using the survey results from Siena College for the Mid-Hudson counties – Orange, Rockland, Putnam, Westchester, Ulster, Sullivan.

b. LIFT Update

Phill reported that we issued RFPs for the LIFT Grant in September 2018 and have selected ten subcontracts. Originally the plan was for projects to start December 1, we are now looking at a February 1<sup>st</sup> start date. CMI approval is pending additional details and language for the subcontracts. The Committee will be kept abreast as we move forward with subcontracts.

**IV. New Business**

a. Year 5 Workplan

Phill then explained to the Committee that Year 5 Workplan has been submitted to the State. It was a fast turnaround and we used the same objectives and tasks as Year 4. Modifications can still be made to the Workplan.

b. HCI Replacement

The next item discussed was the HCI Replacement. Phill explained to the Committee that what we pay for the HCI Dashboard is pretty expensive and a lot of the data is publicly available.

HealthlinkNY will now be working with our analytics team on the HIE side to provide real time data by middle of December 2018 in hopes of the site going live in January 2019. Additionally, HCI dashboard limits the data to PHIP counties and now we will have access to state and nationwide data.

c. 2019 Meeting Schedule

Next, we discussed the 2019 Meeting Schedule. Currently we meet every other month to foster stakeholder engagement. Phill explained that since we already developed and established our workgroups, trainings, etc., it makes sense to meet less frequently and proposed changing the meeting schedule to every quarter. The group discussed and agreed to move the meeting to a quarterly schedule. Renita will be emailing a new calendar invite to the Committee for acceptance.

We would use the individual workgroups to foster stakeholder engagement. Phill proposed the workgroups attend other meetings in the community for potential membership and in order to share the initiatives of the PHIP and asked the committee for suggestions:

- Eastern Dutchess Rural Health Network meets every other month

Any other thoughts on groups in the community can be emailed to Renita and that information can be shared with the Hopewell PHIP team.

## V. Announcements

Lillian Jimenez announced that WMC will be hosting “Intersecting Social Determinants and Structural Realities of Racism” Training on Wednesday, 12/5/18. The training will feature Dr. Martine Hackett of Hoftra University as the speaker. Seating is limited to 50. If you are interested, please contact Lillian Jimenez.

## VI. Adjourn

The meeting wrapped up and was adjourned at approximately 2:41 pm.

**Next Meeting: TBD**